

MOUNT OLIVE PUBLIC LIBRARY

Minutes

Board of Trustees Meeting

November 10, 2020

A. Roll Call

- President Marion Fleischner called the meeting to order at 6:30 PM and began the meeting by initiating roll. Present were Mauro Magarelli - Library Director; Joanne Onorevole – Vice President; Drew VanDam – Treasurer; Meghan Tava- Mayor’s Alternate; Matthew Robinson - Superintendent’s Alternate, and Rhonda Cohen – Business Manager. Absent were Vranda Kamath – Trustee-at-Large and Beth Blakey – Secretary

B. Compliance with Open Meetings Act

- The meeting is being held in compliance with the *Open Public Meetings Act*. Notice has been sent to the newspapers (Daily Record and Mt. Olive Chronicle), the Township Clerk and is posted in the Township Library.

C. Public Comments: None

D. Agenda Review

- Public request for items to be on the agenda: None.
- Board request for items to be added to agenda: None

E. Approval of Minutes

- A **motion to approve the minutes for the September 15, 2020** had to be tabled, as there were not a sufficient number of Board Members present at the September meeting to vote.
- A **motion to approve the minutes for the October 14, 2020 as written** was made by D. Van Dam and seconded by M. Fleischner. **Motion approved with one abstention.**

F. President’s Report – M. Fleischner reported on the NJLA Workshop that she and Vranda Kamath attended remotely. The workshop involved the Roles and Responsibilities of Board of Trustees, Library Security and Safety, and Employment Law in the Age of COVID-19. The President then gave her time to the Vice President J. Onorevole. The VP explained to the Board that she, the President, and the Treasurer went to both the Library’s banks and had the names changed for services that now reflect the correct officers.

G. Action on Bills

- A **motion to approve the November 2020 Bills List** was made D. Van Dam and was seconded by J. Onorevole. **Motion approved unanimously.**

H. Financial Reports

- A **motion to approve the November 2020 Financial Report** was made by J. Onorevole and was seconded by D. VanDam. **Motion approved unanimously.**

I. Library Director’s Report

Library Opening Update: Maintaining Phase III with the decision to open the bathrooms starting Monday, November 16, 2020.

Building and Grounds:

Roof: As of 11/6 – no leak problems in the “Great Room, but leaks continue to appear in Staff Kitchen, which was not serviced during the last set of repairs.

HVAC: Fall maintenance found no major issues outside of a loose belt; tech repaired a faulty heat flame

Lighting: Electrician reviewed outdoor lighting and stated that these need to be replaced.

- A **motion was made to approve the purchase of new lighting fixtures for the outside of the building** was made by M. Fleischner and seconded by J. Onorevole. **Motion approved unanimously.**

Banners: There will be 3 types of banners for Mt. Olive's 150th anniversary celebration

- Flag (paid by the library)
- Light post banners at the library (paid by sponsored via Mt. Olive Rec.)
- Light post banner on Route 46 with library logo (sponsored by the township)

Security Cameras: Two 2T hard drives are needed to replace the current hard drives in the system, which have crashed and are no longer recording.

Inspections: All facility inspections have passed, just waiting for the Fire Marshall to conduct his
M.A.I.N.: Bernardsville & Hunterdon County are now part of MAIN! They will officially join in 2021. M. Magarelli has been appointed as a representative for MAIN's Governance Task Force which, will assist in integrating these two library systems into MAIN

J. Committee Reports

1. *Personnel/Staffing:*

- By the end of 2020 3 part time staff members will be leaving MOPL
- The need for additional hires will be evaluated on whether the Library's hours will increase or not in the coming months.

2. *Finance and Budget:*

- The township has agreed to give the Library up to \$13,000 to fix the back stairs and loose stone work from the façade.

3. *Policy:* none

4. *Buildings/Grounds:*

- See Director's Report

5. *Technology:* none

6. *Fundraising/Grants:* none

7. *Negotiations:* none

8. *Professional Development:* none

K. Friends of the Library:

- Still awaiting further response from the President concerning this organization

L. **New Business:** none

M. **Unfinished Business/Action Items:** none

N. **Board Comments:** none

O. Adjournment

- A **motion to adjourn** the meeting was made by M. Fleischner and was seconded by M. Robinson. **Motion approved unanimously.**
- Meeting adjourned at 7:41 PM.
- The next meeting is scheduled for Tuesday, December 15, 2020 at 6:30PM.

Marion Fleischner, President Date:

Beth Blakey, Secretary Date:

Written by M. Fleischner