

MOUNT OLIVE PUBLIC LIBRARY

Minutes

Board of Trustees Meeting

June 16, 2020

**A. Roll Call**

- President Marion Fleischner called the meeting to order at 6:35 PM and began the meeting by initiating roll. Present were Mauro Magarelli - Library Director; Joanne Onorevole – Vice President, Drew VanDam - Treasurer, Beth Blakey – Secretary, Matthew Robinson (via teleconference) - Superintendent’s Alternate, Meghan Tava- Mayor’s Alternate, Vranda Kamath – Trustee-at-Large, and Rhonda Cohen – Business Manager (for first portion of the meeting).

**B. Compliance with Open Meetings Act**

- The meeting is being held in compliance with the *Open Public Meetings Act*. Notice has been sent to the newspapers (Daily Record and Mt. Olive Chronicle), the Township Clerk and is posted in the Township Library.

**C. Public Comments:** M. Tava read a letter from a township resident re: Free Little Library and how she might partner with MOPL to support this initiative.

**D. Agenda Review**

- Public request for items to be on the agenda: None.
- Board request for items to be added to agenda: None

**E. Approval of Minutes**

- A **motion to approve** the minutes for the January 2020 Regular Monthly meeting for the Library’s Board of Trustees was made by M. Fleischner and seconded by V. Kamath. **Motion approved with one abstention.**
- A **motion to approve** the minutes for the January 2020 Annual Reorganization meeting for the Library’s Board of Trustees was made by M. Fleischner and seconded by V. Kamath. **Motion approved with one abstention.**
- A **motion to approve** the minutes for the March 2020 Regular Monthly meeting for the Library’s Board of Trustee was made by M. Fleischner and seconded by V. Kamath. **Motion approved with two abstentions.**

**F. President’s Report - None**

**G. Action on Bills**

January 2020:

- A **motion to approve the April 2020 Bills List** was made by B. Blakey and was seconded by D. VanDam. **Motion approved unanimously.**
- A **motion to approve the May 2020 Bills List** was made by J. Onorevole and was seconded by V. Kamath. **Motion approved unanimously.**
- A **motion to approve the June 2020 Bills List** was made by D. VanDam and was seconded by V. Kamath. **Motion approved unanimously.**

**H. Financial Reports**

- A **motion to approve the April 2020 Financial Report** was made by J. Onorevole and was seconded by V. Kamath. **Motion approved unanimously.**
- A **motion to approve the May 2020 Financial Report** was made by B. Blakey and was seconded by V. Kamath. **Motion approved unanimously.**
- A **motion to approve the June 2020 Financial Report** was made by J. Onorevole and was seconded by D. VanDam. **Motion approved unanimously.**

## I. Library Director's Report

M. Magarelli presented Phase I & Phase II of MOPL COVID-19 response and reopening plan. Phase I included closing the library effective March 16, 2020. The phase II plan incorporated resuming limited library services involving the following:

- Detailed explanation of how curbside pickup will work
- Staffing
- Cleaning & safety protocols prior to and during curbside pickup
- Building & grounds safety enhancements including plexi-glass dividers for circulation, reference, and children's desks.

**A motion to approve the Phase II- Limited Library Reopening Plan** was made by M. Fleischner and was seconded by B. Blakey. **Motion approved unanimously.**

## J. Committee Reports

1. **Personnel/Staffing:** See Director's Report

- **A motion to go into closed session** to discuss personnel was made by M. Fleischner and seconded by D. VanDam. **Motion approved unanimously.**
- **A motion to return to public session** was made by M. Fleischner and seconded by D. VanDam. **Motion approved unanimously. – no votes were taken.**

2. **Finance and Budget:** none

3. **Policy:** none

4. **Buildings/Grounds:** See Director's Report

5. **Technology:** See Director's Report

6. **Fundraising/Grants:** none

7. **Negotiations:** none

8. **Professional Development:** none

**K. Friends of the Library:** none

**L. New Business:** none

**M. Unfinished Business/Action Items:** none

**N. Board Comments:** none

**O. Adjournment**

- **A motion to adjourn** the meeting was made by B. Blakey and was seconded by M. Fleischner. **Motion approved unanimously.**
- Meeting adjourned at 8:18 PM.
- The next meeting is scheduled for Tuesday, July 14, 2020 at 6:30PM.

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Marion Fleischner, President Date:

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Beth Blakey, Secretary Date:  
Recorded by Marion Fleischner