

MOUNT OLIVE PUBLIC LIBRARY

Minutes

Board of Trustees Meeting

July 13, 2020

A. Roll Call

- President Marion Fleischner (via teleconference) called the meeting to order at 6:32 PM and began the meeting by initiating roll. Present were Mauro Magarelli - Library Director; Joanne Onorevole – Vice President, Drew VanDam - Treasurer, Beth Blakey – Secretary, Matthew Robinson - Superintendent’s Alternate, Meghan Tava- Mayor’s Alternate, Vranda Kamath – Trustee-at-Large, and Rhonda Cohen – Business Manager (for first portion of the meeting).

B. Compliance with Open Meetings Act

- The meeting is being held in compliance with the *Open Public Meetings Act*. Notice has been sent to the newspapers (Daily Record and Mt. Olive Chronicle), the Township Clerk and is posted in the Township Library.

C. Public Comments: None

D. Agenda Review

- Public request for items to be on the agenda: None.
- Board request for items to be added to agenda: None

E. Approval of Minutes

- A **motion to approve** the minutes for the June 2020 Regular Monthly meeting for the Library’s Board of Trustees was made by J. Onorevole and seconded by B. Blakey. **Motion approved unanimously.**

F. President’s Report - None

G. Action on Bills

- A **motion to approve the July 2020 Bills List** was made by B. Blakey and was seconded by V. Kamath. **Motion approved with one abstention.**

H. Financial Reports

- A **motion to approve the July 2020 Financial Report** was made by V. Kamath and was seconded by M. Tava. **Motion approved unanimously.**

I. Library Director’s Report

M. Magarelli presented Phase II of MOPL COVID-19 response and reopening plan. The phase II plan incorporates resuming limited library services involving the following:

- Limited reopening effective July 27, 2020
 - Access will be limited to printing, internet, and faxing
 - Access to these services will be by appointment for 1 hour only per day
 - Masks and social distancing are required
 - No unattended children
 - No bathrooms available
 - A limit of 25 people inside of the building
 - No browsing for books or DVDs. Curbside pickup will continue for these services.
 - All room rentals, quiet rooms, and notary services remain unavailable.

A **motion to approve the Phase II- Limited Library Reopening Plan** was made by M. Fleischner and was seconded by B. Blakey. **Motion approved unanimously.**

J. Committee Reports

1. **Personnel/Staffing:** none
2. **Finance and Budget:** none
3. **Policy:** none
4. **Buildings/Grounds:** Roof and HVAC system were surveyed, and written recommendations are forthcoming, including a quote for roofing work. These items will be handled by the committee.
5. **Technology:** none
6. **Fundraising/Grants:** none
7. **Negotiations:** none
8. **Professional Development:** none

K. Friends of the Library: none

L. New Business: none

M. Unfinished Business/Action Items: none

N. Board Comments: none

O. Adjournment

- A **motion to adjourn** the meeting was made by B. Blakey and was seconded by J. Onorevole. **Motion approved unanimously.**
- Meeting adjourned at 7:34 PM.
- The next meeting is scheduled for Tuesday, September 15, 2020 at 6:30PM.

Marion Fleischner, President Date:

Beth Blakey, Secretary Date: