

MOUNT OLIVE PUBLIC LIBRARY

Minutes

Board of Trustees Meeting

January 14, 2020

Reorganization Meeting

A. Roll Call

- President Marion Fleischner called the meeting to order at 6:12PM and began the meeting by initiating roll. Present were Mauro Magarelli - Library Director; Joanne Onorevole, Drew Van Dam, Matthew Robinson - Superintendent's Alternate, Meghan Tava- Mayor's Alternate, and Rhonda Cohen – Business Manager. Absent was Beth Blakey.

B. Compliance with Open Meetings Act

- The meeting is being held in compliance with the *Open Public Meetings Act*. Notice has been sent to the newspapers (Daily Record and Mt. Olive Chronicle), the Township Clerk and is posted in the Township Library.

C. Agenda Review/Changes by the Board

- None.

D/E. Presentation/Approval of Board President

- A **motion to elect** Marion Fleischner as Board President was made by D. VanDam and was seconded by J. Onorevole. **Motion approved unanimously.**

F/G. Presentation/Approval of Slate of Officers

- A **motion to elect** Joanne Onorevole as Vice President, Drew VanDam as Treasurer, and Beth Blakey as Secretary was made by J. Onorevole and was seconded by D. VanDam. **Motion approved unanimously.**

H. Committee Assignments

- **Personnel/Staffing:** Meghan Tava, Drew VanDam, and Marion Fleischner with Meghan Tava as Chairperson.
- **Finance/Budget:** Joanne Onorevole, Drew VanDam, Beth Blakey with Drew VanDam as Chairperson.
- **Buildings/Grounds:** Beth Blakey, Matthew Robinson, Joanne Onorevole with Joanne Onorevole as Chairperson.
- **Administrative Policy Manual and By-Laws Committee:** Beth Blakey, Drew VanDam, and Matthew Robinson with Beth Blakey as Chairperson.
- **Technology Committee:** Meghan Tava, Matthew Robinson, Marion Fleischner with Matthew Robinson as Chairperson.
- **Negotiations Committee:** Meghan Tava, Joanne Onorevole, Marion Fleischner with Marion Fleischner as Chairperson

I. Resolutions

- A **motion to approve** 2020-01 Resolution to Establish the Annual Schedule of Meetings with the change of starting time for the meeting to be 6:30PM was made by Drew VanDam and seconded by Joanne Onorevole. **Motion approved unanimously.**
- A **motion to approve** 2020-02 Resolution to Designate an Official Newspaper was made by Meghan Tava and seconded by Joanne Onorevole. **Motion approved unanimously.**
- A **motion to approve** 20120-03 Resolution to Designate Official Depositories was made by Drew VanDam and seconded by Matthew Robinson. **Motion approved unanimously.**
- A **motion to approve** 2020-04 Resolution to Retain Professional Services Without Competitive Bidding was made by Drew VanDam and seconded by Meghan Tava. **Motion approved unanimously.**
- A **motion to approve** 2020-05 Resolution to Authorize Signatures on Checks and Other Disbursements was made by Drew VanDam and seconded by Joanne Onorevole. **Motion approved unanimously.**
- A **motion to approve** 2020-06 Resolution to Authorize Purchasing was made by Meghan Tava and seconded by Matthew Robinson. **Motion approved unanimously.**

J. Public Comments

- None.

K. Board Comments

- A **motion to approve** the change of method by which monthly bills are paid by which the Business Manager becomes the primary payee and the Board Treasurer becomes the secondary payee was made by J. Onorevole and seconded by D. Van Dam. **Motion approved unanimously.**

L Adjournment

- A **motion to adjourn** the meeting was made by M. Tava and was seconded by M. Robinson. **Motion approved unanimously.**
- Meeting adjourned at 6:32 pm.
- Monthly Board meeting to immediately follow.

Marion J. Fleischner, President

Date

Beth Blakey, Secretary
Recorded by Marion Fleischner

Date