

MOUNT OLIVE FREE PUBLIC LIBRARY

Minutes

Board of Trustees Meeting

February 11, 2020

A. **Roll Call**

- President Marion Fleischner called the meeting to order at 6:37 PM and began the meeting by initiating roll. Present were Mauro Magarelli - Library Director; Joanne Onorevole – Vice President, Drew VanDam - Treasurer, Beth Blakey – Secretary, Vranda Kamath – Trustee-at-Large, and Rhonda Cohen – Business Manager (for first portion of the meeting). Absent were Matthew Robinson - Superintendent’s Alternate and Meghan Tava- Mayor’s Alternate.

B. **Compliance with Open Meetings Act**

- The meeting is being held in compliance with the *Open Public Meetings Act*. Notice has been sent to the newspapers (Daily Record and Mt. Olive Chronicle), the Township Clerk and is posted in the Township Library.

C. **Public Comments:** None

D. **Agenda Review**

- Public request for items to be on the agenda: None.
- Board request for items to be added to agenda: Closed Session during Committee Reports

E. **Approval of Minutes**

- The minutes for the Reorganization Meeting held on January 14, 2020 and the minutes for the Regular Monthly Meeting held on January 14, 2020 both for the Library’s Board of Trustee were tabled as a quorum of Trustees present at these meeting was not available for a vote.

F. **President’s Report**

- The President welcomed and introduced the Trustee’s newest member-at-large Vranda Kamath and thanked Ms. Kamath for agreeing to become an active member of the Board.
- The President handed out a new committee list and a new Board of Trustees information sheet.

G. **Action on Bills**

February 2020:

- Ms. Cohen gave a detailed explanation of the action bills list, the encumbered list, and answered related questions.
- **A motion to approve the February 2020 Encumbered List** was made by B. Blakey and was seconded by D. VanDam. **Motion approved unanimously.**
- **A motion to approve the February 2020 Bills List** was made by B. Blakey and was seconded by M. Fleischner **Motion approved with unanimously.**

H. **Financial Reports**

January 2020:

- The coffee machine is now working, but the coin portion does not. Payment for coffee purchases are made to the circulation desk.
- **A motion to approve the financial report** was made by B. Blakey and was seconded by D. VanDam. **Motion approved unanimously.**

I. **Library Director’s Report**

• **Communications:**

- The NJ Library State Survey Report must be submitted by March 15, 2020.
- The Director along with the Treasurer met w/Town Council on Saturday, January 25<sup>th</sup>. Presentation went well.

