

MOUNT OLIVE PUBLIC LIBRARY

Minutes

Board of Trustees Meeting

April 9, 2019

A. **Roll Call**

- President Marion Fleischner called the meeting to order at 6:37 PM and began the meeting by initiating roll. Present were Mauro Magarelli - Library Director; Joanne Onorevole - Treasurer, Drew Van Dam – Member at Large, and Steven Bedell – Vice President. Absent were Rhonda Cohen – Business Manager, Sandra Duffy - Superintendent’s Alternate, Megan Tava- Mayor’s Alternate, and Diane Lapsley – Secretary.

B. **Compliance with Open Meetings Act**

- The meeting is being held in compliance with the *Open Public Meetings Act*. Notice has been sent to the newspapers (Daily Record and Mt. Olive Chronicle), the Township Clerk and is posted in the Township Library.

C. **Public Comments:** None

D. **Agenda Review**

- Public request for items to be on the agenda: None.
- Board request for items to be added to agenda: None

E. **Approval of Minutes**

- **A motion to approve** the minutes for the March 12, 2019 Regular Monthly Meeting for the Library’s Board of Trustee was made by M. Fleischner and seconded by J Onorevole. **Motion approved with one abstention.**

F. **President’s Report**

- With the deepest of regret the President read to the Board the letter of resignation from Diane Lapsley. Unfortunately, at this time Mrs. Lapsley is unable to fulfill her duties as a member of the Library Board, thus her letter of resignation.
- **A motion to accept Mrs. Diane Lapsley’s letter of resignation** was made by M. Fleischner and seconded by S. Bedell. **Motion approved unanimously.**
- M. Fleischner explained to the Board that she would inform Mayor Greenbaum of Mrs. Lapsley’s letter and request a replacement for this position.
- A discussion of the upcoming June 2nd Open House ensued. The Library Director explained to the Board that every department will have a display/presentation/etc. i.e.: Heritage Room – archival, Kanopy, Green Screen in Children’s.
- Along with the expertise of the Children’s Librarian a beautiful invitation for the Open House has been created.
- The President will set up new committee membership and chair people as a result of the resignation.

G. **Action on Bills**

April 2019:

- **A motion to approve the April Capital Improvements Bill List** was made by D. VanDam and seconded by M. Fleischner. **Motion approved unanimously.**
- **A motion to approve the April Bills List** was made J. Onorevole and seconded by S. Bedell. **Motion approved unanimously.**

H. **Financial Reports**

April 2019:

- **A motion to approve the April 2019 financial report with corrections** was made by J. Onorevole and was seconded by D. VanDam. **Motion approved unanimously.**

I. **Library Director’s Report**

- **Communications:** Received an invitation from the Bigger Family to attend the dedication of the Mount Olive Library Gazebo to be held at the 12:30 with a reception at the Senior Center for May 11, 2019. D. VanDam, J. Onorevole, and M. Fleischner have graciously agreed to attend this function.
- **Building and Grounds:** cracked heat exchanger on 5 and 7 were replaced; the entrance to the Career Room has been painted; the lettering for the room has been ordered, awaiting pending artwork from the high school, and still awaiting further estimates for window repairs.
- **Bluebird Boxes:** after an assessment by the Bluebird Society, it was determined that the current boxes were unsalvageable. In order to preserve the trail, new boxes were purchased. Under advisement, the Library replaced the boxes in different locations and also reduced the number of boxes from 15 to 7. To create total success with the Bluebird Boxes, the Board would effusively like to thank the following individuals:
 - **Lynn Orlowitz** for putting the Library Director in touch with the Bluebird Society and for helping to install the actual boxes;
 - **Frank Budney**, Vice President of the New Jersey Bluebird Society – Northern District, for coming to visit the Library grounds to assess how and where to put the bird boxes, and
 - **Mike Anderson**, Director of the NJ Audubon Society’s Scherman Hoffman Wildlife Sanctuary of Bernardsville, for advising the Library Director on the installation of the birdboxes and for lending the Library a tool that helped to easily install the poles.
- **Technology:** The Technology committee should plan to meet prior to the summer to discuss any upgrades or updates needed for the website. The Library now offers Video streaming services via Kanopy.com. One only needs a library card to obtain documentaries, art films, independent courses, etc.
- **M.A.I.N:** MAINquest has begun! – a consortium wide challenge that asks patrons to visit as many libraries within the system during a two-week period. Each library has either a puzzle or a riddle to solve.

J. Committee Reports

1. **Personnel/Staffing:** none
2. **Finance and Budget:** none
3. **Policy:** none
4. **Buildings/Grounds:** See Director’s Report
5. **Technology:** See Director’s Report
6. **Fundraising/Grants:** none
7. **Negotiations:** none
8. **Professional Development:**
 - The Library Director attended a **MAIN** membership/Board meeting at Parsippany, a Director’s Meeting at Washington Township (Long Valley), and a **MAIN DS/MAIN** committee meeting at MCL. The Children’s Librarian attended a MAYs meeting at MCL, the Supervisor of the Circulation attended a circulation meeting at MCL, and two Tech Services Personnel attended a Tech services meeting in Montville.
 - The Library Director will be attending the State’s Database Advisory Committee in Trenton on April 15th.
 - Summer Reading is in full planning mode – the theme of which is Space/NASA

K. The Friends of the Library:

- **The Friends** are back in action and have gained new members!!!! This organization donated \$3,100 toward the Library’s summer reading program, which will cover about half the cost of the Children/Adult Summer Reading Programs.
- The next donation day on April 6th was a great success with more than 1,000 books donated, and the next sale date will be May 4th.
- For the donation day **The Friends** received great assistance from Mt. Olive High School’s **Leo Club** members.

L. New Business: none

M. Unfinished Business/Action Items:

- The Library's Gathering Room will be used as an election center for the upcoming primary on June 4, 2019.
- High School students to design new library cards

N. **Public Comments: None**

O. **Board Comments: none**

P. **Adjournment**

- A **motion to adjourn** the meeting was made by D. VanDam and was seconded by S. Bedell. **Motion approved unanimously.**
- Meeting adjourned at 7:35 PM.
- The next meeting is scheduled for Tuesday, May 14, 2019 at 6:30PM.

Marion Fleischner, President Date:

Recorded by Marion Fleischner Date: