

# MOUNT OLIVE PUBLIC LIBRARY

## Minutes

### Board of Trustees Meeting

November 13, 2018

#### A. Roll Call

- President Marion Fleischner called the meeting to order at 6:37PM and began the meeting by initiating roll. Present were Marion Fleischner – President, Steve Bedell – Vice-President, Joanne Onorevole- Treasurer, Drew VanDam – Trustee, Rhonda Cohen – Business Manager, Superintendent’s Alternate Sandra Duffy, and Mauro Magarelli –Library Director. Absent were Meghan Tava- Mayor’s Alternate and Diane Lapsley – Secretary.

#### B. Compliance with Open Meetings Act

- This meeting is being held in compliance with the *Open Public Meetings Act*. Notice has been sent to the newspapers (Daily Record and Mt. Olive Chronicle), the Township Clerk and is posted in the Township Library.

#### C. Public Comments: None

#### D. Agenda Review

- Board request for items to be added to agenda: none

#### E. Approval of Minutes

- A **motion to approve** the minutes for the October 16, 2018 Trustee monthly meeting was made by S. Bedell and seconded by D. VanDam. **Motion approved unanimously.**

#### F. President’s Report

- President Fleischner gave her detailed report on the NJLA conference she attended on 10/27/18.
- The President’s attendance at the NJLA on October 27, 2018 validates the professional development hours required for the Board.

#### G. Action on Bills

- November 2018:
- A **motion to approve** was made by J. Onorevole and was seconded by S. Bedell. **Motion approved unanimously.**

#### H. Financial Reports

- November 2018:
- A **motion to approve the Financial Report** was made by J. Onorevole and was seconded by S. Bedell. **Motion approved unanimously.**
- A **motion to approve the Capital Improvement portion of the Financial Report** was made by S. Bedell and was seconded by D. VanDam. **Motion approved unanimously.**

#### I. Library Director’s Report

##### Communications:

- M. Magarelli reported that he and Business Manager R. Cohen presented its budget to the Mayor on 11/6/18. No extension of money was granted, but help with window repairs will be considered.
- A **motion to approve the 2019 Holiday Closing dates** was made by M. Fleischner and seconded by S. Bedell. **Motion approved unanimously.**

##### Building and Grounds:

- The Career Room now has an installed Glass Board, Projector Screen and Artwork. The chairs for the Board Table have been ordered.
- On 10/18 a Fire Alarm inspection occurred – passed with no issues.
- A T & T will now be our only provider for hard-line phone service – 3 lines. Princeton for Internet Service.

