

**MOUNT OLIVE PUBLIC LIBRARY**  
**Minutes**  
**Board of Trustees Meeting**  
**June 12, 2018**

**A. Roll Call**

- President Marion Fleischner called the meeting to order at 6:37PM and began the meeting by initiating roll. Present were Marion Fleischner – President, Steve Bedell – Vice-President, Joanne Onorevole- Treasurer, Peter Hughes- Superintendent’s Alternate, Megan Tava-Mayor’s Alternate, Drew VanDam – Trustee, Mauro Magarelli –Library Director, and Rhonda Cohen – Business Manager. Also in attendance was Sandra Duffy, the newly appointed Superintendent’s Alternate. Absent was Diane Lapsley – Secretary

**B. Compliance with Open Meetings Act**

- This meeting is being held in compliance with the *Open Public Meetings Act*. Notice has been sent to the newspapers (Daily Record and Mt. Olive Chronicle), the Township Clerk and is posted in the Township Library.

**C. Public Comments:** None

**D. Agenda Review**

- Board request for items to be added to agenda: None.
- **NOTE:** Before the regular meeting, the Board acknowledged Peter Hughes’ commitment and dedication to the Mount Olive Public Library as the Superintendent’s alternate for the past three years. Mr. Hughes has accepted a position of Superintendent for another school district. We wish him success.

**E. Approval of Minutes**

- A **motion to approve** the minutes for the May 8, 2018 Trustee monthly meeting was made by D. Van Dam and seconded by S. Bedell. **Motion approved with two abstentions.**

**F. President’s Report**

- President Fleischner gave her speech and her thanks on behalf of the entire Board to Mr. Hughes.

**G. Action on Bills**

- June 2018: A **motion to approve** was made by J. Onorevole and was seconded by P. Hughes. **Motion approved unanimously.**

**H. Financial Reports**

- June 2018:
- Make the typographical correction
- Recommendations were made to enhance the clarity of certain line items, which will be addressed with the Business Manager
- A **motion to approve** was made by J. Onorevole and was seconded by M. Fleischner. **Motion approved unanimously.**

## I. Library Director's Report

- Reported that the Pirate & Fairy Festival held at the Library this year attracted a decent crowd, even though the temperatures were in the mid-50's.
- Two students from MOMS were announced as the winners of the annual "Susan S. Walborn Award" which demonstrated their significant improvements in their studies. The Library provides the monetary awards and certificates=.
- The wallpaper and carpet have been installed in the career room. The Board Room Table is expected to arrive on Wednesday, June 13<sup>th</sup>. The next steps are the computer desk and Gale Database Tutorials.
- The Library is still experiencing varying levels of water leakage. Pedro, the roofing contractor has come to inspect the damage and the roof to create a proposal for properly tiling and the sealing of the stumps left by the removal of the railing on the roof.
- The new phone service via Verizon has been cancelled as a result of Verizon's inability to supply the power sources needed for the new phones and the extended wait of over three months for answers.
- The Library Director has met with Extel, our current phone system provider, to see if this company can provide us with a new VOIP system and is presently waiting for this company's quote.
- The Children's and Adult Summer Reading Programs are ready to proceed.
- The Library Director and other personnel have attended worthwhile professional Development workshops and conferences.

## J. Committee Reports

- Personnel/Staffing: None
- Finance: None
- Policies:
  - **A motion to approve** the updated and revised *Mount Olive Public Library's Room Policy* was made by P. Hughes and seconded by M. Tava. **Motion approved unanimously.**
- Buildings/Grounds: please see Director's Report information
- Technology:
  - The process of creating and implementing a new Website is still in the nascent stages.
  - The Director has met with a local graphic design company to discuss creating a logo.
  - M. Tava and D. VanDam explained to the Board that a woman with whom they know has agreed to create a watercolor painting of the front exterior of the Library, which we can frame and possibly use on the Website.
- Grants/Fundraising: None
- Negotiation: None
- Professional Development: see Director's report

## K. Friends Report

- President Bette Peters and Treasurer Suzan Preston will be retiring. Both of these dedicated women have agreed to stay in new Executive Board positions temporarily until they officially move out of the area for retirement purposes.
- The MOPL Board of Trustees agreed to purchase a cake in honor of these two women's dedication and commitment to our Library and to the *Friends*, which will be given at the *Friends'* monthly meeting on June 16<sup>th</sup>.
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**L. New Business:** The Library Director informed the Board that he has received a letter from NJ Link, the State Library's Inter-Library Loan organization. This company's ability to continue providing its services has become very tenuous.

**M. Unfinished Business/Action Items:** None

**N. Public/ Board Comments:** None

**O. Adjournment**

- A **motion to adjourn** the meeting was made by P. Hughes and seconded by D. VanDam.  
**Motion approved unanimously.**
- Meeting adjourned at 7.32 PM.
- The next meeting is scheduled for July 10, 2018 at 6:00PM.

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Marion Fleischner, President                      Date:

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Diane Lapsley, Secretary                      Date: