

MOUNT OLIVE PUBLIC LIBRARY

Minutes

Board of Trustees Meeting

January 23, 2018

Reorganization Meeting

A. Roll Call

- President Marion Fleischner called the meeting to order at 6:48PM and began the meeting by initiating roll. Present were Mauro Magarelli - Library Director; Joanne Onorevole, Steven Bedell, Drew Van Dam, and Peter Hughes - Superintendent's Alternate. Absent were Megan Tava- Mayor's Alternate, Diane Lapsley, and Rhonda Cohen – Business Manager

B. Compliance with Open Meetings Act

- The meeting is being held in compliance with the *Open Public Meetings Act*. Notice has been sent to the newspapers (Daily Record and Mt. Olive Chronicle), the Township Clerk and is posted in the Township Library.

C. Agenda Review/Changes by the Board

- None.

D. Presentation/Approval of Board President

- A **motion to elect** Marion Fleischner as Board President was made by S. Bedell and was seconded by P. Hughes. **Motion approved unanimously.**

E. Presentation/Approval of Slate of Officers

- A **motion to elect** Steve Bedell as Vice President, Joanne Onorevole as Treasurer, and Diane Lapsley as Secretary was made by S. Bedell and was seconded by P. Hughes. **Motion approved unanimously.**

F. Committee Assignments

- Personnel/Staffing: Diane Lapsley, Meghan Tava, and Marion Fleischner with Diane Lapsley as Chairperson
- Finance/Budget: Joanne Onorevole, Steven Bedell, Marion Fleischner with Joanne Onorevole as Chairperson
- Buildings/Grounds: Steve Bedell, Drew VanDam, Joanne Onorevole with Steve Bedell as Chairperson
- Fundraising/Grants: none at this time
- Administrative Policy Manual and By-Laws Committee: Megan Tava, Drew VanDam, Peter Hughes with Megan Tava as Chairperson.
- Technology Committee: Peter Hughes, Diane Lapsley, Megan Tava with Peter Hughes as Chairperson.
- Negotiations Committee: Diane Lapsley, Joanne Onorevole, Marion Fleischner with Marion Fleischner as Chairperson
- Strategic Planning Committee: Drew Van Dam, Peter Hughes, Steve Bedell with Drew Van Dam as Chairperson

G. Resolutions

- A **motion to approve** 2018-01 Resolution to Establish the Annual Schedule of Meetings with the change of starting time for the meeting to be 6:00PM was made by Steve Bedell and seconded by Joanne Onorevole. **Motion approved unanimously.**

- A **motion to approve** 2018-02 Resolution to Designate an Official Newspaper was made by Steve Bedell and seconded by Peter Hughes. **Motion approved unanimously.**
- A **motion to approve** 2018-03 Resolution to Designate Official Depositories was made by Steve Bedell and seconded by Drew VanDam. **Motion approved unanimously.**
- A **motion to approve** 2018-04 Resolution to Retain Professional Services Without Competitive Bidding was made by Peter Hughes and seconded by Joanne Onorevole. **Motion approved unanimously.**
- A **motion to approve** 2018-05 Resolution to Authorize Signatures on Checks and Other Disbursements was made by Steve Bedell and seconded by Drew VanDam. **Motion approved unanimously.**
- A **motion to approve** 2018-06 Resolution to Authorize Purchasing was made by Steve Bedell and seconded by Peter Hughes. **Motion approved unanimously.**

H. Motions

- A **motion to approve** the removal of past Mount Olive Free Public Library’s Board Member Beth Blakey’s name from all Mount Olive Free Public Library’s resolutions and Mount Olive Free Public Library’s banking documents and that the Mount Olive Free Public Library’s Board of Trustee Secretary for 2017 and 2018 Diane Lapsley’s name be placed on all banking documents as required by the banking institutions stated in Resolution 2018-03 was made by Marion Fleischner and seconded by Joanne Onorevole. **Motion approved unanimously.**

I. Public Comments

- None.

J. Board Comments

- Treasurer Joanne Onorevole will review signature requirements for Fulton Bank and will secure that the necessary signatures are put into place to abide by the above resolutions and the motions.

K. Adjournment

- A **motion to adjourn** the meeting was made by M. Fleischner and was seconded by P. Hughes. **Motion approved unanimously.**
- Meeting adjourned at 7:04 pm.
- Monthly Board meeting to immediately follow.

Marion J. Fleischner, President

Date

Diane Lapsley, Secretary
Recorded by Marion Fleischner

Date