

MOUNT OLIVE PUBLIC LIBRARY

Minutes

Board of Trustees Meeting

January 23, 2018

A. **Roll Call**

- President Marion Fleischner called the meeting to order at 7:06PM and began the meeting by initiating roll. Present were Mauro Magarelli - Library Director; Joanne Onorevole - Treasurer, Steven Bedell – Vice President, Drew Van Dam – Member at Large, and Peter Hughes - Superintendent’s Alternate. Absent were Megan Tava- Mayor’s Alternate, Diane Lapsley - Secretary, and Rhonda Cohen – Business Manager

B. **Compliance with Open Meetings Act**

- The meeting is being held in compliance with the *Open Public Meetings Act*. Notice has been sent to the newspapers (Daily Record and Mt. Olive Chronicle), the Township Clerk and is posted in the Township Library.

C. **Public Comments:** None

D. **Agenda Review**

- Public request for items to be on the agenda: None.
- Board request for items to be added to agenda: None

E. **Approval of Minutes**

- **A motion to approve** the minutes for the December 19, 2017 Regular Monthly meeting for the Library’s Board of Trustee was made by Steve Bedell and seconded by Marion Fleischner. **Motion approved unanimously.**

F. **President’s Report**

- The President requested that each Board Member review his/her information on the Board Information Sheet and make, if necessary, any corrections so that it can be sent to the Town Clerk’s Office.
- The President thanked every Board Member for his/her diligence and commitment to the Library over the past year and looks forward to an even more productive in 2018.

G. **Action on Bills**

January 2018:

- Treasurer J. Onorevole informed the Board that she had come into the Library last week to pay bills along with the Business Manager, as our meeting date passed the deadline for payments.
- 2017 Encumbered: **A motion to approve** was made by S. Bedell and was seconded by Drew VanDam. **Motion approved unanimously.**
- **A motion to approve** the Capital Improvements List was made by Joanne Onorevole and seconded by Drew Van Dam. **Motion approved unanimously.**
- A question about a line item on the action bills was explained that it was payment for the Recreation Magazine ad that we do annually.
- **A motion to approve** the action on the January 2018 bills was made Joanne Onorevole and seconded by S. Bedell. **Motion approved unanimously.**

H. **Financial Reports**

January 2018:

- **A motion to approve the financial report** was made by Joanne Onorevole and was seconded by S. Bedell. **Motion approved unanimously.**

I. **Library Director’s Report**

- The Director informed the Board that the NJ Library State Survey Report must be submitted by March 15, 2018 and that he is presently completing this requirement.

