

**Mount Olive Public Library
Board of Trustees Meeting
December 11, 2018**

The meeting was called to order at 6:36 pm by President Marion Fleischner. In attendance were Marion Fleischner, Steve Bedell, Diane Lapsley, Mauro Magarelli, JoAnne Onorevole, and Rhonda Cohen. Absent were Meghan Tava, Sandra Duffy, and Drew Van Dam. This meeting was held in compliance with the Open Public Meetings Act.

Public Comments: None

Agenda Review: No additions

Approval of November Minutes: Approved on a motion by Steve Bedell, seconded by JoAnne Onorevole, approved unanimously.

President's Report: Marion commented on how far the library has come in 2018, and how successful we continue to be.

Action on bills: Approved on a motion by JoAnne Onorevole, seconded by Steve Bedell, approved unanimously.

Financial Reports: As the reports stand, they are good. Approved on a motion by JoAnne Onorevole, seconded by Steve Bedell, approved unanimously. Capital Improvement portion: Approved on a motion by Steve Bedell, seconded by JoAnne Onorevole, approved unanimously. **The title of Business Manager will be added to the Library's bonded agreement by January 1, 2019.**

Director's Report:

- On January 26, 2019, the budget will be presented to the Town Council. **The Library Director and the Treasurer of the Board of Trustees will attend the session**
- **The Business Center progresses; chairs installed and a work station in the process of implementation.**
- **The Library Director has begun exploring options for the library's copier needs. The current copier contract expires in 2019.**
- **The Library Director reviewed other vendors for HVAC contracts, but after the research realized that the vendor we presently use is acceptable.**
- **The Township DPW will supply gravel to fill in the back roadway so that it is passable.**
- **The MAIN membership contract received acceptance signatures for 2019.**

- **The Mount Olive Library Director was elected to the MAIN Board of Trustees as a rep for large libraries. He will co-chair with the director of the Montville Library.**
- **After discussion and realizing its necessity, Resolution 2018-07, “Support of the Current Level of Statewide Library Delivery Service,” a motion by Steve Bedell and seconded by Marion Fleischner was made to accept this resolution. approved unanimously.**
- Circulation stats for 2018 were impressive; digital circ for the year is up about 30%.

Committee Reports:

- **Personnel/Staffing: A discussion about variation of staffing for 2019 took place.**
- **Building/Grounds: See Director’s Report portion of the minutes.**
- **Finance: None**
- **Polices: None**
- **Technology: A logo for the Library and continued work on developing the new web page has ensued.**
- **Fundraising: None**

Friends Report: The *Friends* are attempting to increase their membership for 2019

New Business: It was noted that former trustee Joan Young has passed away.

Old Business: None

The meeting was adjourned at 7:48 pm on a motion by Marion Fleischner, seconded by Steve Bedell, approved unanimously. The next meeting will be Tuesday, January 15, 2019.

Respectfully submitted,

Marion Fleischner, President 1/15/19

Diane S. Lapsley, Secretary 1/15/19