

**Mount Olive Public Library
Board of Trustees Meeting
April 10, 2018**

The meeting was called to order at 6:13 pm by President Marion Fleischner. In attendance were Marion Fleischner, Meghan Tava, Steve Bedell, Peter Hughes, Diane Lapsley, and Mauro Magarelli. Joanne Onorevole, Drew Van Dam, and Rhonda Cohen were absent. This meeting was held in compliance with the Open Public Meetings Act.

Public Comments: None

Agenda Review: Nothing added

Approval of March Minutes: On a motion by Marion Fleischner, seconded by Steve Bedell, approved unanimously.

President's Report: Marion attended a very informative MAIN meeting at Randolph PL where attorney Michael Cerone spoke about library law. He validated our actions on the handbook, policies, and board by-laws.

Action on Bills: Rhonda will check with JIF about our deductible and look into the difference in our disbursement amounts. On a motion by Steve Bedell, seconded by Diane Lapsley, approved unanimously.

Financial Reports: All accounts balance. On a motion by Steve Bedell, seconded by Diane Lapsley, approved unanimously.

Director's Report:

- An employee will be moving to PA, but applied and was granted an exemption from "NJ First Act, the state's residency requirement for employment.
- Phone system is being installed this month.
- Business Center painting done, awaiting window treatments and furniture.
- Most lighting has been upgraded to led lights which are more efficient.
- A locksmith will be called in to repair the front door locks.
- The roof over the staff room was leaking but is likely from standing snow. Railings are not sealed properly allowing for leaks in the tech room. A roof tile crack is allowing leakage in the reference office. Minor patching is being done.
- MAIN pushing digital content (Hoopla, Canopy, RB Digital). Friends will be asked if they would like to underwrite that addition.
- Looking into being able to accept payments with credit cards.

Committees:

- Finance and Budget: None.
- Policies: We will create a Business Center policy. Marion has distributed a template for the 2018-2020 capital improvement and future advancement plans for the Board to review and complete.
- Fundraising and Grants: Still waiting for info from the state on LTSA Grant.

- Buildings and Grounds: None.
- Technology: Megan contacting vendors re: new website, will make presentation.
- Negotiations: None.
- Professional Development: None.

New Business: None

Unfinished Business: Mrs. Bigger contacted us about the reception for the gazebo built by her Eagle Scout candidate son, John. The Business Center reception will be discussed at the next meeting. The Board agreed to purchase new carpet for the Center.

Board Comments: None.

The meeting was adjourned at 7:28 pm on a motion by Marion Fleischner, seconded by Peter Hughes, approved unanimously. The next meeting of the Board of Trustees is Tuesday, May 8, at 6:00 pm.

Respectfully submitted,

Marion Fleischner, President 5/8/18

Diane S. Lapsley, Secretary 5/8/18