

MOUNT OLIVE PUBLIC LIBRARY

MARCH BILL LIST

March 11, 2009

<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
Accuity	5808-REFERENCE	84.00
AT&T BOX 78522	5206-TELEPHONE	63.12
BAKER & TAYLOR 75017875	5904-AUDIO	56.54
BAKER & TAYLOR C0126093	5804-BOOKS-CONT.	1,422.32
BAKER & TAYLOR L314021	5802-BOOKS-M	1,251.46
BAKER & TAYLOR L612069	5802-BOOKS-M	1,217.85
BAKER & TAYLOR L697169	5810-YOUNG ADULT	419.50
BAKER & TAYLOR L740191	5808-REFERENCE	529.95
BAKER & TAYLOR L750158	5806-CHILDRENS	869.47
Cavanaugh's Pest Control	5405-Building Maint/Capital Imp	75.00
CleanNet Inc	5410-JANITORIAL SERVICE	999.00
DELL MARKETING L.P.	5400-EQUIPMENT	332.89
GALE RESEARCH	5804-BOOKS-CONT.	496.12
GANN LAW PUBLISHERS	5808-REFERENCE	47.00
Grainger	5408-JANITORIAL SUPPLIES	564.79
GRAPHICS DEPOT	5822-GRAPHIC ARTS	184.05
Hedinger & Lawless, LLC	5305-Legal Fees-Trustees	554.50
INGRAM LIBRARY SERVICES	5902-VIDEO/DVD	305.87
JERSEY CENTRAL POWER & LIGHT	5202-ELECTRIC	3,711.22
JERSEY CENTRAL POWER & LIGHT	5202-ELECTRIC	5,923.09
LAWYERS DIARY	5808-REFERENCE	6.00
M.A.I.N INC	5206-TELEPHONE	1,017.00
M.A.I.N INC	5401B-COMPUTER SUPPLIES	461.40
MARSHALL CAVENDISH CORP.	5804-BOOKS-CONT.	176.29
MORRIS COUNTY STATIONERS	5700-OFFICE/LIBRARY SUPP	279.60
MT. OLIVE TOWNSHIP	6000-SALARIES	26,312.87
N.A.D.A Appraisal Guides	5804-BOOKS-CONT.	72.00
PETTY CASH	5100-ADMIN/OPERATING	20.00
PETTY CASH	5105--MILEAGE	28.60
PETTY CASH	5105--MILEAGE	27.50
PETTY CASH	5105--MILEAGE	19.80
PETTY CASH	5105--MILEAGE	37.40
PETTY CASH	5105--MILEAGE	125.40
PETTY CASH	5405-Building Maint/Capital Imp	25.19
PETTY CASH	5408-JANITORIAL SUPPLIES	66.97
PETTY CASH	5504-PROGRAM SUPPLIES	10.00
PETTY CASH	5504-PROGRAM SUPPLIES	8.00
PETTY CASH	5504-PROGRAM SUPPLIES	44.83
PETTY CASH	5504-PROGRAM SUPPLIES	51.24
PETTY CASH	5504-PROGRAM SUPPLIES	13.80
PETTY CASH	5504-PROGRAM SUPPLIES	51.74
PETTY CASH	5504-PROGRAM SUPPLIES	17.24
PETTY CASH	5504-PROGRAM SUPPLIES	39.77

PETTY CASH	5604-LICENSE & FEES	15.00
PETTY CASH	5604-LICENSE & FEES	15.00
PETTY CASH	5700-OFFICE/LIBRARY SUPP	2.58
PETTY CASH	5700-OFFICE/LIBRARY SUPP	19.92
PETTY CASH	5808-REFERENCE	6.50
Random House, Inc	5904-AUDIO	517.65
RECORDED BOOKS	5904-AUDIO	180.73
REGENT BOOK CO.	5804-BOOKS-CONT.	37.10
RTI	5401B-COMPUTER SUPPLIES	39.95
STANDARD AND POOR'S	5804-BOOKS-CONT.	1,435.92
VERNON LIBRARY SUPPLY	5700-OFFICE/LIBRARY SUPP	133.03
WEST	5804-BOOKS-CONT.	243.00
TOTAL		<u>50,666.76</u>

We have reviewed the attached invoice(s) and hereby acknowledge that the Treasurer is authorized to pay said invoice(s) via the on-line bill pay system currently being utilized by the Mt. Olive Public Library.

Signature and date

Signature and date

1/3 mil guaranteed funding \$1,292,125.00
 Library generated income \$63,072.99
 2009 Initiatives \$35,700.00
 \$1,390,897.99

	NO.	2009 WORKING BUDGET	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2009 YTD	2009 YTD Spent	REMAINING \$BUDGET	%BUDGET SPENT	
FIXED																			
ADMIN/OPERATING	5100	100.00			20.00										20.00	20.00	80.00	20.00%	
MILEAGE	5105	600.00			238.70										238.70	238.70	361.30	39.80%	
PROFESSIONAL DEV.	5110	2,500.00													-	-	2,500.00	0.00%	
ELECTRIC	5202	59,000.00			9,634.31										9,634.31	9,634.31	50,165.69	16.10%	
GAS	5203	22,500.00													-	-	22,500.00	0.00%	
WATER	5204	900.00													-	-	900.00	0.00%	
TELEPHONE	5206	9,500.00		362.64	1,080.12										1,442.76	1,442.76	8,057.24	15.20%	
POSTAGE	5208	3,000.00													-	-	3,000.00	0.00%	
AUDIT FEES	5302	5,000.00													-	-	5,000.00	0.00%	
LEGAL FEES--TRUSTEES	5305	5,000.00			554.50										554.50	554.50	4,445.50	11.10%	
CONSULT/CLERICAL	5306	1,000.00													-	-	1,000.00	0.00%	
EQUIPMENT	5400	1,500.00			332.89										332.89	332.89	1,167.11	22.20%	
COMPUTERS	5401	4,500.00		421.00											421.00	421.00	4,079.00	9.40%	
COMPUTERS SUPPLIES	5401-B	7,000.00		1,029.11	501.35										1,530.46	1,530.46	5,469.54	21.90%	
EQUIP. CONTRACTS	5402	13,000.00	710.12	686.00											1,396.12	1,396.12	11,603.88	10.70%	
BUILDING MAINT/CAPITAL IMPROVEMENTS	5405	28,390.20	75.00	1,841.20	100.19										2,016.39	2,016.39	26,373.81	7.10%	
JANITORIAL SUPPLIES	5408	2,800.00			631.76										631.76	631.76	2,168.24	22.60%	
JANITORIAL SERVICE	5410	3,000.00	999.00	999.00	999.00										2,997.00	2,997.00	3.00	99.90%	
BUILDING SUPPLIES	5412	2,500.00													-	-	2,500.00	0.00%	
PUBLIC RELATIONS	5500	1,000.00													-	-	1,000.00	0.00%	
INSURANCE (includes MCJIF)	5602	68,645.11													-	-	68,645.11	0.00%	
LICENSE AND FEES	5604	800.00	160.00		30.00										190.00	190.00	610.00	23.80%	
BOOKS	5802	77,500.00	1,687.95	5,187.07	8,314.48										15,189.50	15,189.50	62,310.50	19.60%	
PERIODICALS	5813	7,550.00	242.75												242.75	242.75	7,307.25	3.20%	
M.A.I.N. ASSESSMENT	5821	9,717.25	9,717.25												9,717.25	9,717.25	-	100.00%	
OFFICE/LIBRARY SUPPLIES	5700	15,000.00		165.60	435.13										600.73	600.73	14,399.27	4.00%	
TOTAL FIXED EXPENSES		352,802.56	13,592.07	10,691.62	22,872.43										47,156.12	47,156.12	305,646.44	13.40%	
SALARY & BENEFITS																			
SALARIES	6000	706,525.98	79,341.78	56,808.01	52,467.60										188,617.39	188,617.39	517,908.59	26.70%	
SALARY CONSULTANT	6000-1	9,500.00	1,472.50	3,851.13											5,323.63	5,323.63	4,176.37	56.00%	
BENEFITS	6015	172,378.38	12,519.40	12,579.78	10,192.40										35,291.58	35,291.58	137,086.80	20.50%	
PENSION CONTRIBUTION	6016	19,448.82													-	-	19,448.82	0.00%	
SOCIAL SECURITY W/HOLDING	6011	53,042.25	3,425.51	4,037.21	3,739.90										11,202.62	11,202.62	41,839.63	21.10%	
TOTAL SALARY & BENEFITS		960,895.43	96,759.19	77,276.13	66,399.90										240,435.22	240,435.22	720,460.21	25.00%	
ADDITIONAL EXPENSES																			
PROGRAMS	5502	5,500.00			236.62										236.62	236.62	5,263.38	4.30%	
BOOKS	5800	15,000.00													-	-	15,000.00	0.00%	
PERIODICALS	5814	500.00													-	-	500.00	0.00%	
ELECTRONIC DATABASES	5820	5,000.00													-	-	5,000.00	0.00%	
GRAPHIC ARTS	5822	2,500.00	182.15	182.15	184.05										548.35	548.35	1,951.65	21.90%	
AUDIO VISUAL	5900	13,000.00	93.50	520.78	1,060.79										1,675.07	1,675.07	11,324.93	12.90%	
2009 INITIATIVES	5907	35,700.00													-	-	35,700.00	0.00%	
TOTAL ADDITIONAL EXPENSES		77,200.00	275.65	702.93	1,481.46										2,460.04	2,460.04	74,739.96	3.20%	
Total		1,390,897.99	110,626.91	88,670.68	90,753.79										290,051.38	290,051.38	1,100,846.61	20.90%	

MOUNT OLIVE PUBLIC LIBRARY

PAYROLL SUMMARY REPORT FOR
2009 YEAR TO DATE

ACCOUNT	NO.	2009 PROPOSED BUDGET	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2008 YTD	REMAINING BUDGET	% BUDGET SPENT
SALARIES	6000	706,525.98	79,341.78	56,808.01	52,467.60										188,617.39	517,908.59	26.70%
EMPLOYERS LIABILITY:																	
Social Security		53,042.25	3,425.51	4,037.21	3,739.90										11,202.62	41,839.63	21.10%
Employer Paid Benefits		172,378.38	12,519.40	12,579.78	10,192.40										35,291.58	137,086.80	20.50%
Medical	6021		7,657.28	8,100.62	6,195.16												
Dental	6022		1,180.02	940.08	1,048.48												
Rx	6023		3,257.38	3,214.10	2,575.99												
STD	6024		327.92	247.07	286.61												
Life Insurance	6026		96.80	77.91	86.16												
ADM. FEE COBRA																	
CONSULTING FEE--ADVENT																	
Pension expense	6027	19,448.82													-	19,448.82	0.00%
EMPLOYER LIAB. TOTALS		244,869.45	15,944.91	16,616.99	13,932.30										46,494.20	198,375.25	19.00%
TOTAL		951,395.43	95,286.69	73,425.00	66,399.90										235,111.59	716,283.84	24.70%

PAYROLL PAID OUT BY MONTH FOR 2009

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL NET PAY	TOTAL DEDUCTIONS	TOTAL GROSS PAY
EMPLOYEES DEDUCTIONS:															
FED. WITHHOLDING	4,341.83	4,656.72	3,861.82												
FICA	3,425.51	4,037.21	3,152.98												
NJ WITHHOLDING	747.70	905.50	783.19												
PA WITHHOLDING	118.20	118.20	118.20												
NJ SU/DIS	230.60	271.76	251.06												
DIS INS.	78.45	154.90	167.66												
PENSION PLAN	1,629.29	2,736.92	3,200.40												
PENSION LIFE INS.	141.29	228.29	244.10												
457 PLAN	685.00	710.00	210.00												
GTL															
OTHER DEDUCTIONS															
NET PAY	67,943.91	42,988.51	40,478.19										151,410.61		
TOTAL EMPLOYEES DEDUCTIONS	11,397.87	13,819.50	11,989.41											37,206.78	
GROSS PAY	79,341.78	56,808.01	52,467.60												188,617.39

**MOUNT OLIVE PUBLIC LIBRARY
RECEIPTS AND BANK ACCOUNT BALANCES**

FOR THE MONTH OF: MARCH 2009

RECEIPTS

INCOME ACCOUNT	AMOUNT	Y.T.D.
TOWNSHIP FUNDS '2008		\$0.00
TOWNSHIP FUNDS '2009		\$265,070.44
STATE AID		\$0.00
CONSTRUCT. REIMBURSEMENT		\$0.00
FINES AND FEES	\$1,263.87	\$4,207.92
MEETING ROOM FEES		\$0.00
NON-RESIDENT FEES		\$80.00
NETCONG		\$2,000.00
*L.I.C.	\$206.70	\$391.23
MISCELLANEOUS	\$146.40	\$253.56
VIDEO RENTAL FEES	\$257.00	\$845.00
PRINTER FEES		\$145.50
DONATIONS		\$0.00
SUMMER READING PROG.		\$0.00
INTEREST	\$511.57	\$1,622.05
RECYCLING REBATE		\$14.10
GRANTS		\$0.00
PAYROLL REFUND		
PENSION REFUND		\$0.00
TOTAL RECEIPTS	\$2,385.54	\$274,629.80

RECONCILEMENT OF CASH

	PRIOR	CURRENT
	MONTH	MONTH
BEGINNING BALANCE	473,872.66	403,636.03
RECEIPTS +	3,370.66	1,873.97
INTEREST +	567.84	511.57
DISBURSEMENTS -	(17,367.12)	(33,053.89)
PAYROLL	(56,808.01)	(52,467.60)
BANK FEES		
ADJUSTMENT		
ENDING BALANCE	\$403,636.03	\$320,500.08

ACCOUNT BALANCE

BANK	ACCOUNT TYPE	ACCOUNT NO.	PRIOR MONTH	CURRENT MONTH
PNC BANK	SAVINGS	8037371856	\$46,018.48	\$47,898.64
PNC BANK CD - ..4512	CD	31500334215	\$25,259.57	\$25,318.67
WACHOVIA	CHECKING	2000012990546	\$173,251.49	\$87,749.62
WACHOVIA PETTY CASH	CHECKING	2000030530292	\$950.00	\$950.00
WACHOVIA - ACCT 762	TIME DEPOSIT	287212043730762	\$76,236.35	\$76,426.64
WACHOVIA - ACCT 767	TIME DEPOSIT	287212053730767	\$76,532.22	\$76,768.59
WACHOVIA	ANN BAKER		\$4,591.33	\$4,591.33
WACHOVIA	TED AGAR		\$796.59	\$796.59
TOTAL			\$403,636.03	\$320,500.08

BANK ACCOUNT BALANCES AS OF 3/11/09

Wachovia	\$173,251.49		Matures
Wachovia Petty Cash	\$950.00		
Wachovia - Time Deposit ...acct 762	\$76,236.35	7 mth CD opened 9/1/08	3/20/2009
Wachovia - Time Deposit....acct 767	\$76,532.22	12 mth CD opened 9/1/08	8/20/2009
PNC Bank	\$46,018.48		
PNC Bank CD ...4215	\$25,259.57	13 mth CD opened 10/10/08	11/10/2009
Wachovia - Ann Baker	\$4,591.33		
Wachovia - Ted Agar	\$796.59		
Total	\$403,636.03		

