

MOUNT OLIVE PUBLIC LIBRARY
MINUTES
Board of Trustees Meeting
June 8, 2010

- A. **Roll Call:** S. Sherman called the meeting to order at 7:36 PM and Tim Kelly began the meeting by calling roll. Present were Scott Davan Library, Director, Stephanie Sherman, President, Stan Miller, Vice President, Steven Bedell, Treasurer; Tim Kelly, Secretary; Helen Robbins, Superintendent's Alternate, Scott Ireland, Mayors Alternate, Absent: Judith Hirky.
- B. **Compliance Statement/Notification:** The meeting is being held in compliance with the *Open Public Meetings Act*. Notice has been sent to the newspapers (Daily Record and Mt. Olive Chronicle), the Township Clerk and is posted in the Township Library.
- C. **Agenda Review –**
- a. Public request for items to be on the agenda – none
 - b. Board request for items to be added to agenda – none.
- D. **Meeting Minutes**
- A motion to **approve the minutes of May 2010 Trustee Meeting** was made by S. Miller, seconded by S. Bedell. **Motion Approved.**
- E. **Presidents Report**
- S. Sherman noted that it's been relatively quiet other than some issues with the Township reported in the Director's notes.
- F. **Bill List for May 2010.**
- A motion to **approve the Bill List for May 2010** was made by S. Ireland; seconded by T. Kelly. **Motion Approved.**
- G. **Financial Reports**
- A motion to approve the **May 2010 Financial Reports** was made by; S. Ireland, seconded by S. Bedell. **Motion Approved.**
 - A motion to approve transfer of \$30,000 from the PNC operating bank account to the Wachovia bank operating account address cash flow needs until

anticipated quarterly disbursement deposit from Township is received was made by S. Miller and seconded by S. Bedell. **Motion Approved.**

H. Director's Report

- See report enclosed.

I. Committee Reports

- a) Personnel: (TK) T. Kelly met to review professional objectives with director on May 27th.
- b) Finance & budgets: (SB) Quickbooks version needed to be upgraded.
- c) Buildings & Grounds: (SM) Light needed for front steps (solar). Rear driveway has not yet been top coated. Check with Tim Quinn to see if town can efficiently handled. Evaluate plumbing options for irrigation in rear of building.
- d) Energy efficiency: (TK) Nothing new reported.

J. Unfinished Business/action items

Legal action on roofing issues probably onerous. Immediate course to reach out to Blackstone, contractor and subcontractor with "demand notice". Attorney to draft correspondence.

Sandra S. Wolburn Achievement Award contribution to be continued with possible change in gift from bond to gift card.

K. New Business

T. Kelly discussed potential need for communications policy for Trustees. S. Sherman suggested adding this thought to next month's agenda discussion on communications policy viz. press inquiries. Director to research whether current policy exists.

L. Board Comments:

M. Closed Session:

- a) T. Kelly made a motion to go to closed session, S. Ireland seconded by S. Miller .
- b) Discussion on progress of negotiations with CWA.
- c) S. Miller made a motion to end closed session, seconded by S. Ireland.

N. Adjourn

A motion to adjourn the meeting was made by S. Ireland, seconded by S. Sherman. **Motion Approved.**

Meeting adjourned at 9:22 PM.

The next meeting is scheduled for July 20th, 2010.

Stephanie Sherman, Board President

.

Timothy P. Kelly, Secretary

**Mount Olive Public Library
Director's Report to the Board
Trustee Meeting – June 9th, 2010**

Legislative Updates

On Friday, June 4th I attended NJLA's 2010 Legislative Open Forum hosted by the Princeton Public Library. According to Pat Tumulty and Nora Blake Assembly Bill A2555 has stalled, having generated no additional supports beyond Mr. DiMaio and Mr. Carroll and having no similar Bills introduced in the Senate.

Both Assemblywoman Linda Greenstein and Assemblyman Wayne P. DeAngelo have agreed to be legislative library champions. These legislators are working to restore funding to the state library. They will not support A2555 and they pledged to sign onto A2679, a bill to make library funding a "dedicated line", and introduced A2765, a bill requiring cable companies to provide libraries with free Internet access.

Updates on additional Bills:

S716/A2679 creates a mechanism for the dissolution of municipal free public libraries. This addresses a judicial decision of the Passaic County Superior Court which held there was no mechanism in New Jersey statutory law to facilitate the dissolution of free public libraries. Under the bill, the governing body could adopt an ordinance requiring the submission of a public question to dissolve the free public library. A public question would then be placed on the ballot in the municipality asking if the library should be dissolved. If the ballot question is approved by a majority of the voters, the library would be dissolved and the municipality would assume the assets and liabilities of the library.

A2679 has been introduced by Assemblyman Upendra Chlvukula of District 17. This bill makes municipal and joint library funding a dedicated line, and therefore, removes us from the cap requirement. This bill has been referred to the Assembly Housing and Local Government Committee.

S910 Removes appropriations for municipal library purposes from the four percent municipal property tax levy cap; referred to the Senate Community and Urban Affairs Committee.

Demunicipalization

I had a very frank and open conversation with Victory Rosch of the State Library on Tuesday, May 25th regarding the demunicipalization of a Free Public Library in the State of New Jersey. No Free Public Library in the State of New Jersey has ever demunicipalized and in light of S716 there may be no way for a Municipality to do so; I'm still investigating this and will report back.

According to Ms. Rosch it is the opinion of the State Library that should a referendum of demunicipalization pass our library would be forced to shut down. This is very shocking

news in comparison to NJLA's position provided to me earlier this year; NJLA's opinion was that a successful demunicipalization referendum would revert out status to an Association Library. In either case the potential impact would be catastrophic to the Mount Olive Public Library. We would have to close the library until such time as a group of residents filed for association status and approached the township or other group for funding; the library building and everything inside would revert back to the township.

Even if we reformed as an Association Library we would lose our membership in MAIN which has become increasingly more important considering the budget cuts to the State Library. We would lose access to 36 other libraries in Morris County and thereby access to over 2 million items via Inter Library Loan and in-person visits to other Morris County Libraries – In 2009 we saved over \$1,000,000 (or 10 times our book purchasing budget) by utilizing the ILL system for our patrons (We received over 40,000 items at an average cost of \$27 per item). Included is a letter from MAIN detailing precisely what we would lose if we demunicipalized.

Programming

A big congratulation goes out to the Youth Services Department for their annual Spring Fling. This year the event was bigger than ever. Everyone worked very hard and it paid off. We estimate 125-150 patrons attended this event; if this is any indication as to our Summer Reading Club we could anticipate record numbers this summer. A special thank you goes out to High View Farms and Merriloons for their attendance; both the real animals and the animal balloons were a big hit.

Health Insurance Contributions

On May 21st 2010 Chapter 2, P.L. 2010 went into effect making various changes to SHBP concerning eligibility, cost sharing, plan choice, benefit change application, coverage waiver, multiple coverage; requires contributions toward health care benefits by public employees and certain retirees. What this means for the Library is that employees receiving health insurance are now required to contribute 1.5% of their salary toward their health insurance benefits. This 1.5% equates to approximately \$532/month and will reduce the library's outlay by approximately \$3,700 for 2010.

Verizon Wiring Dispute

I am still disputing a bill from Verizon Business Services for work done in 2004 on the building during construction. As you may recall, the installation of the public address system was incomplete and the library failed inspection. A third party electrician was engaged to bring the work up to code and their cost was deducted from Verizon's bill. We received word that Verizon rejected our dispute but refuses to return my calls inquiring why. I have once again reached out to Verizon inquiring as to why our dispute was rejected and will escalate this matter to Michael Cerone if I can get no satisfaction.

Director's Goals and Objectives

Tim Kelly and I met on Thursday, May 27th to finalize my objectives for the year. As the union negotiations and the current attacks on library funding have monopolized my time

we agreed to adjust the time frame for some of my goals. Attached is a list of the agreed upon goals for 2010.

Mt Olive Public Library now on Facebook

We have recently created the Mt Olive Public Library Facebook page. Stay current with weekly updates and announcements. Go to www.facebook.com and search for Mt Olive Public Library.

Energy Efficiencies

We have begun to take steps toward becoming a greener library. Under my direction, Tim Gilbert, Electronic Access Librarian, implemented a new time schedule for our computers that are less frequently used. The three ESL computers and six of the eight computers in the Computer Lab are now scheduled to not turn on automatically in the morning and require to be started manually. These computers are not used often and frequently end up being on 12 hours per day with little to no use. By keeping these computers off when not in use we'll reduce our electrical usage and our carbon foot print while extending the lifespan of these computers.

McNaughton Book Lease Program

I have recently decided to discontinue our relationship with McNaughton's book leasing program effective June 1st. Until recently, the library had engaged in an annual book lease program whereby we were able to lease 420 books per year keeping those we wanted and returning those of no interest. The proposed 2010 plan was not cost effective for the library as it raised our subscription rate and lowered the cost threshold per book. The lower threshold forced us to use two book slots if we wanted to include a new release in our plan; this effectively doubled our cost to \$54 per book. I contacted McNaughton to negotiate a new plan but we were unable to arrive at a plan that was cost effective for the library.

I've planned to take a vacation day on Friday, July 9th.

Reminder: Our next meeting is Tuesday, July 13th at 7:30pm.