

**MOUNT OLIVE PUBLIC LIBRARY**  
**JULY BILL LIST**  
 July 8, 2009

Name	Account	Paid Amount
AT&T	5206-TELEPHONE	66.23
BAKER & TAYLOR 75017875	5904-AUDIO	37.11
BAKER & TAYLOR C0126093	5804-BOOKS-CONT.	155.05
BAKER & TAYLOR L314021	5800-BOOKS MAIN	186.38
BAKER & TAYLOR L314021	5802-BOOKS-M	1,513.59
BAKER & TAYLOR L612069	5802-BOOKS-M	1,560.15
BAKER & TAYLOR L697169	5810-YOUNG ADULT	338.10
BAKER & TAYLOR L740191	5808-REFERENCE	827.92
BAKER & TAYLOR L750158	5806-CHILDRENS	161.84
Cavanaugh's Pest Control	5405-Building Maint/Capital Imp	75.00
CCP Solutions, LLC.	5402-EQUIP. CONTRACTS	34.90
Center Point Large Print	5804-BOOKS-CONT.	496.00
Dear Reader	5820-ELECTRONIC DATABASES	1,000.00
DEMCO	5700-OFFICE/LIBRARY SUPP	112.68
ELIZABETHTOWN GAS	5203-GAS	148.99
GALE RESEARCH	5804-BOOKS-CONT.	688.15
Grainger	5408-JANITORIAL SUPPLIES	276.24
GRAPHICS DEPOT	5822-GRAPHIC ARTS	184.05
INGRAM LIBRARY SERVICES	5902-VIDEO/DVD	449.48
JERSEY CENTRAL POWER & LIGHT	5202-ELECTRIC	4,343.99
Key Equipment Finance	5402-EQUIP. CONTRACTS	214.00
Michael A Cerone, Jr.	5305-Legal Fees-Trustees	2,950.00
MORRIS COUNTY STATIONERS	5401B-COMPUTER SUPPLIES	171.92
MORRIS COUNTY STATIONERS	5700-OFFICE/LIBRARY SUPP	143.45
MOTION PICTURE LICENSING CORP.	5604-LICENSE & FEES	82.00
MT. OLIVE VILLAGES SEWER CO.	5204-WATER	53.86
MT. OLIVE VILLAGES WATER CO.	5204-WATER	144.28
N.J. LIBRARY ASSOCIATION	5110-PROFESSIONAL DEV.	455.00
NISIVOCIA AND CO.	5302-AUDIT FEES	2,300.00
North Jersey Newspapers	5813 - PERIODICALS	24.00
Paperjack.com	5700-OFFICE/LIBRARY SUPP	63.04
PITNEY BOWES	5402-EQUIP. CONTRACTS	360.00
Random House, Inc	5904-AUDIO	127.50
RECORDED BOOKS	5904-AUDIO	466.97
REGENT BOOK CO.	5804-BOOKS-CONT.	48.14
Salem Press	5808-REFERENCE	174.00
School Specialty	5504-PROGRAM SUPPLIES	65.41
Supply Star	5401B-COMPUTER SUPPLIES	165.98
VERIZON	5206-TELEPHONE	309.72
World Trade Press	5820-ELECTRONIC DATABASES	550.00
		<b>21,525.12</b>

TOTAL

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**We have reviewed the attached invoice(s) and hereby acknowledge that the Treasurer is authorized to pay said invoice(s) via the on-line bill pay system currently being utilized by the Mt. Olive Public Library.**

\_\_\_\_\_  
**Signature and date**

\_\_\_\_\_  
**Signature and date**

**MOUNT OLIVE PUBLIC LIBRARY  
BUILDING MAINTENANCE BILL LIST**

July 8, 2009

<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
Andy-Matt, Inc.	5405-Building Maint/Capital Imp	1,900.00
		<u>1,900.00</u>

TOTAL

We have reviewed the attached invoice(s) and hereby acknowledge that the Treasurer is authorized to pay said invoice(s) via the on-line bill pay system currently being utilized by the Mt. Olive Public Library.

\_\_\_\_\_  
Signature and date

\_\_\_\_\_  
Signature and date

MOUNT OLIVE PUBLIC LIBRARY  
2009 WORKING BUDGET

1/3 mil guaranteed funding	\$1,292,125.00																	
Library generated income	\$63,072.99																	
2009 Initiatives	\$35,700.00																	
	\$1,390,897.99																	
		2009													2009 YTD	2009 YTD	REMAINING	%BUDGET
	NO.	WORKING	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2009 YTD	Spent	\$BUDGET	SPENT
		BUDGET																
<b>FIXED</b>																		
ADMIN/OPERATING	5100	100.00			20.00	22.48	18.18								60.66	60.66	39.34	60.70%
MILEAGE	5105	600.00			85.80			108.24							194.04	194.04	405.96	32.30%
PROFESSIONAL DEV.	5110	2,500.00			125.40	90.20	151.80	124.32	455.00						946.72	946.72	1,553.28	37.90%
ELECTRIC	5202	59,800.00			9,634.31	2,193.46	3,429.98	4,201.20	4,343.99						23,802.94	23,802.94	35,997.06	39.80%
GAS	5203	22,500.00				6,660.21	2,611.95		148.99						9,421.15	9,421.15	13,078.85	41.90%
WATER	5204	900.00				185.94			198.14						384.08	384.08	515.92	42.70%
TELEPHONE	5206	9,500.00		362.64	1,080.12	679.28	436.25	1,402.39	375.95						4,336.63	4,336.63	5,163.37	45.60%
POSTAGE	5208	3,000.00						1,000.00							1,000.00	1,000.00	2,000.00	33.30%
AUDIT FEES	5302	5,000.00								2,300.00					2,300.00	2,300.00	2,700.00	46.00%
LEGAL FEES--TRUSTEES	5305	5,000.00			554.50	746.67				2,950.00					4,251.17	4,251.17	748.83	85.00%
CONSULT/CLERICAL	5306	1,000.00													-	-	1,000.00	0.00%
EQUIPMENT	5400	1,500.00			332.89										332.89	332.89	1,167.11	22.20%
COMPUTERS	5401	4,500.00		421.00				1,098.09							1,519.09	1,519.09	2,980.91	33.80%
COMPUTERS SUPPLIES	5401-B	7,000.00		1,029.11	501.35	365.94	1,323.12	622.23	337.90						4,179.65	4,179.65	2,820.35	59.70%
EQUIP. CONTRACTS	5402	13,000.00	710.12	686.00		1,264.09	2,210.99	214.00	608.90						5,694.10	5,694.10	7,305.90	43.80%
BUILDING MAINT/CAPITAL IMPROVEMENTS	5405	28,390.20	75.00	1,841.20	100.19	75.00	1,076.25	1,981.28	1,975.00						7,123.92	7,123.92	21,266.28	25.10%
JANITORIAL SUPPLIES	5408	2,800.00			132.65	230.20	571.12		276.24						1,210.21	1,210.21	1,589.79	43.20%
JANITORIAL SERVICE	5410	3,000.00	999.00	999.00	999.00										2,997.00	2,997.00	3.00	99.90%
BUILDING SUPPLIES	5412	2,500.00			499.11		252.02								751.13	751.13	1,748.87	30.00%
PUBLIC RELATIONS	5500	1,000.00													-	-	1,000.00	0.00%
INSURANCE (includes MCJIF)	5602	68,645.11	425.00	1,276.03	1,276.03		1,276.03								4,253.09	4,253.09	64,392.02	6.20%
LICENSE AND FEES	5604	800.00	160.00		30.00	125.00			82.00						397.00	397.00	403.00	49.60%
BOOKS	5802	77,500.00	1,687.95	5,187.07	8,314.48	6,869.97	15,145.12	7,009.93	5,962.94						50,177.46	50,177.46	27,322.54	64.70%
PERIODICALS	5813	7,550.00	242.75						24.00						266.75	266.75	7,283.25	3.50%
M.A.I.N. ASSESSMENT	5821	9,717.25	9,717.25												9,717.25	9,717.25	-	100.00%
OFFICE/LIBRARY SUPPLIES	5700	15,000.00		165.60	435.13	945.81	235.28	187.83	319.17						2,288.82	2,288.82	12,711.18	15.30%
<b>TOTAL FIXED EXPENSES</b>		<b>352,802.56</b>	<b>14,017.07</b>	<b>11,967.65</b>	<b>24,120.96</b>	<b>20,454.25</b>	<b>28,738.09</b>	<b>17,949.51</b>	<b>20,358.22</b>						<b>137,605.75</b>	<b>137,605.75</b>	<b>215,196.81</b>	<b>39.00%</b>
<b>SALARY &amp; BENEFITS</b>																		
SALARIES	6000	706,525.98	79,341.78	56,808.01	52,467.60	53,192.05	53,025.93	52,933.21							347,768.58	347,768.58	358,757.40	49.20%
SALARY CONSULTANT	6000-1	9,500.00	1,472.50	3,851.13		93.00	1,184.62	1,127.41							7,728.66	7,728.66	1,771.34	81.40%
BENEFITS	6015	172,378.38	12,519.40	12,579.78	10,192.40	11,317.16	12,525.19								59,133.93	59,133.93	113,244.45	34.30%
PENSION CONTRIBUTION	6016	19,448.82													-	-	19,448.82	0.00%
SOCIAL SECURITY W/HOLDING	6011	53,042.25	3,425.51	4,037.21	3,739.90	3,684.92	3,780.10	3,845.29							22,512.93	22,512.93	30,529.32	42.40%
<b>TOTAL SALARY &amp; BENEFITS</b>		<b>960,895.43</b>	<b>96,759.19</b>	<b>77,276.13</b>	<b>66,399.90</b>	<b>68,287.13</b>	<b>70,515.84</b>	<b>57,905.91</b>							<b>437,144.10</b>	<b>437,144.10</b>	<b>523,751.33</b>	<b>45.50%</b>
<b>ADDITIONAL EXPENSES</b>																		
PROGRAMS	5502	6,300.00			236.62	501.30	86.54	337.17	65.41						1,227.04	1,227.04	5,072.96	19.50%
BOOKS	5800	15,000.00							186.38						186.38	186.38	14,813.62	1.20%
PERIODICALS	5814	500.00													-	-	500.00	0.00%
ELECTRONIC DATABASES	5820	5,000.00						100.00	1,550.00						1,650.00	1,650.00	3,350.00	33.00%
GRAPHIC ARTS	5822	2,500.00	182.15	182.15	184.05	184.05	184.05	314.22	184.05						1,414.72	1,414.72	1,085.28	56.60%
AUDIO VISUAL	5900	13,000.00	93.50	520.78	1,060.79	645.33	887.57	589.98	1,081.06						4,879.01	4,879.01	8,120.99	37.50%
2009 INITIATIVES	5907	35,700.00													-	-	35,700.00	
<b>TOTAL ADDITIONAL EXPENSES</b>		<b>78,000.00</b>	<b>275.65</b>	<b>702.93</b>	<b>1,481.46</b>	<b>1,330.68</b>	<b>1,158.16</b>	<b>1,341.37</b>	<b>3,066.90</b>						<b>9,357.15</b>	<b>9,357.15</b>	<b>68,642.85</b>	<b>12.00%</b>
<b>Total</b>		<b>1,391,697.99</b>	<b>111,051.91</b>	<b>89,946.71</b>	<b>92,002.32</b>	<b>90,072.06</b>	<b>100,412.09</b>	<b>77,196.79</b>	<b>23,425.12</b>						<b>584,107.00</b>	<b>584,107.00</b>	<b>807,590.99</b>	<b>42.00%</b>

MOUNT OLIVE PUBLIC LIBRARY

PAYROLL SUMMARY REPORT FOR  
2009 YEAR TO DATE

ACCOUNT	NO.	2009 PROPOSED BUDGET	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2008 YTD	REMAINING BUDGET	% BUDGET SPENT
SALARIES	6000	706,525.98	79,341.78	56,808.01	52,467.60	53,285.05	53,025.93	53,933.21							348,861.58	357,664.40	49.40%
SALARIES CONSULTANT	6000-1	9,500.00	1,472.50	3,851.13		93.00	1,184.62	1,127.41									
EMPLOYERS LIABILITY:																	
Social Security		53,042.25	3,425.51	4,037.21	3,739.90	3,684.92	3,780.10	3,845.29							22,512.93	30,529.32	42.40%
Employer Paid Benefits		172,378.38	12,519.40	12,579.78	10,192.40	11,317.16									46,608.74	125,769.64	27.00%
Medical	6021		7,657.28	8,100.62	6,195.16	7,048.96											
Dental	6022		1,180.02	940.08	1,048.48	1,056.20											
Rx	6023		3,257.38	3,214.10	2,575.99	2,815.97											
STD	6024		327.92	247.07	286.61	299.23											
Life Insurance	6026		96.80	77.91	86.16	96.80											
ADM. FEE COBRA																	
CONSULTING FEE--ADVENT																	
Pension expense	6027	19,448.82													-	19,448.82	0.00%
EMPLOYER LIAB. TOTALS		244,869.45	15,944.91	16,616.99	13,932.30	15,002.08	3,780.10	3,845.29							69,121.67	175,747.78	28.20%
TOTAL		951,395.43	96,759.19	77,276.13	66,399.90	68,380.13	57,990.65	58,905.91							417,983.25	533,412.18	43.90%

PAYROLL PAID OUT BY MONTH FOR 2009

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL NET PAY	TOTAL DEDUCTIONS	TOTAL GROSS PAY
EMPLOYEES DEDUCTIONS:															
FED. WITHHOLDING	4,341.83	4,656.72	3,861.82	3,192.32	3,217.56	3,253.25									
FICA	3,425.51	4,037.21	3,152.98	3,684.92	3,780.10	2,845.29									
NJ WITHHOLDING	747.70	905.50	783.19	775.98	71.78	802.86									
PA WITHHOLDING	118.20	118.20	118.20	118.20	118.20	118.20									
NJ SUI/DIS	230.60	271.76	251.06	247.26	253.68	254.53									
DIS INS.	78.45	154.90	167.66	153.95	204.92	211.64									
PENSION PLAN	1,629.29	2,736.92	3,200.40	3,056.41	2,780.23	2,771.57									
PENSION LIFE INS.	141.29	228.29	244.10	293.78	239.70	239.50									
457 PLAN	685.00	710.00	210.00	210.00	210.00	210.00									
GTL															
OTHER DEDUCTIONS															
NET PAY	67,943.91	42,988.51	40,478.19	41,552.23	42,149.76	43,226.37							278,338.97		
TOTAL EMPLOYEES DEDUCTIONS	11,397.87	13,819.50	11,989.41	11,732.82	10,876.17	10,706.84								70,522.61	
GROSS PAY	79,341.78	56,808.01	52,467.60	53,285.05	53,025.93	53,933.21	-	-	-	-	-	-			348,861.58

**MOUNT OLIVE PUBLIC LIBRARY  
RECEIPTS AND BANK ACCOUNT BALANCES**

FOR THE MONTH OF: JUNE 2009

**RECEIPTS**

INCOME ACCOUNT	AMOUNT	Y.T.D.
TOWNSHIP FUNDS '2008		\$0.00
TOWNSHIP FUNDS '2009		\$499,320.14
		\$0.00
STATE AID		\$0.00
CONSTRUCT. REIMBURSEMENT		\$0.00
FINES AND FEES	\$1,173.42	\$7,753.64
MEETING ROOM FEES	\$100.00	\$100.00
		\$0.00
NON-RESIDENT FEES		\$80.00
NETCONG	\$880.00	\$4,680.00
*L.I.C.	\$10.00	\$624.06
MISCELLANEOUS	\$92.25	\$653.96
VIDEO RENTAL FEES	\$326.00	\$1,732.00
PRINTER FEES	\$546.66	\$962.16
DONATIONS		\$800.00
SUMMER READING PROG.		\$0.00
INTEREST		\$2,429.00
		\$0.00
		\$0.00
RECYCLING REBATE		\$30.90
		\$0.00
GRANTS		\$0.00
PAYROLL REFUND		\$1,916.91
PENSION REFUND		\$0.00
<b>TOTAL RECEIPTS</b>	<b>\$3,128.33</b>	<b>\$521,082.77</b>

**RECONCILEMENT OF CASH**

	PRIOR	CURRENT
	MONTH	MONTH
BEGINNING BALANCE	\$475,873.18	\$396,117.41
RECEIPTS +	3,599.44	\$3,128.33
INTEREST +	416.89	
DISBURSEMENTS -	(29,420.22)	(\$19,319.88)
PAYROLL	(54,210.55)	(\$55,060.62)
BANK FEES	(141.33)	
ADJUSTMENT		
<b>ENDING BALANCE</b>	<b>\$396,117.41</b>	

**ACCOUNT BALANCE**

BANK	ACCOUNT TYPE	ACCOUNT NO.	PRIOR MONTH	CURRENT MONTH
PNC BANK	SAVINGS	8037371856	\$53,462.02	\$56,590.35
PNC BANK CD - ..4512	CD	31500334215	\$25,447.89	\$25,447.89
WACHOVIA	CHECKING	2000012990546	\$158,228.38	\$83,847.88
WACHOVIA PETTY CASH	CHECKING	2000030530292	\$357.74	
WACHOVIA - ACCT 762	TIME DEPOSIT	287212043730762	\$0.00	\$0.00
WACHOVIA - ACCT 767	TIME DEPOSIT	287212053730767	\$77,286.05	\$77,286.05
WACHOVIA - ACCT 368	TIME DEPOSIT	287212053933368	\$76,393.75	\$76,393.75
WACHOVIA	TED AGAR		\$796.59	\$796.59
WACHOVIA	ANN BAKER		\$4,591.33	\$4,591.33
<b>TOTAL</b>			<b>\$396,563.75</b>	

BANK ACCOUNT BALANCES AS OF 6/30/09

Wachovia	\$83,847.88		Matures
Wachovia Petty Cash	\$950.00		
Wachovia - Time Deposit ...acct 762	\$0.00		
Wachovia - Time Deposit....acct 767	\$77,286.05	12 mth CD opened 9/1/08	8/20/2009
Wachovia - Time Deposit....acct 368	\$76,393.75	17 mth CD opened 5/28/09	10/28/2010
PNC Bank	\$56,590.35		
PNC Bank CD ...4215	\$25,447.89	13 mth CD opened 10/10/08	11/10/2009
Wachovia - Ann Baker	\$796.59		
Wachovia - Ted Agar	\$4,591.33		
<b>Total</b>	<b>\$325,903.84</b>		

BANK ACCOUNT BALANCES AS OF 7/8/09

Wachovia			Matures
Wachovia Petty Cash			
Wachovia - Time Deposit ...acct 762			
Wachovia - Time Deposit....acct 767		12 mth CD opened 9/1/08	8/20/2009
Wachovia - Time Deposit....acct 368		17 mth CD opened 5/28/09	10/28/2010
PNC Bank			
PNC Bank CD ...4215		13 mth CD opened 10/10/08	11/10/2009
Wachovia - Ann Baker	\$796.59		
Wachovia - Ted Agar	\$4,591.33		
<b>Total</b>	<b>\$5,387.92</b>		

